



Invitation for Prequalification (IFP)

Nepal Rastra Bank

Date: 15 December 2025

Name of Project: Prequalification of Bidders for the Procurement of Designing, Minting, Supply, and Delivery of Nepalese Coins and Related Services

IFP No: NRB/COIN/PQ/01/082/83

Deadlines for Application: **29 January 2026**

1. Nepal Rastra Bank (NRB), the central bank of Nepal, has allocated funds from its own resources and intends to apply towards the cost of the Designing, Minting, Supply and Delivery of Nepalese Coins and Related Services, and it intends to apply part of the proceeds of this fund for payments under the contracts for Designing, Minting, Supply and Delivery of Nepalese Coins and Related Services.
2. Nepal Rastra Bank intends to prequalify firms for two years or one complete cycle of Designing, Minting, Supply and Delivery of Nepalese Coins of each denomination in circulation. It is expected that invitations to bid will be made as indicated in ITA 29.1.
3. Prequalification will be conducted following the criteria contained in the Prequalification documents and is open to applicants from all countries.
4. Interested eligible applicants may obtain further information and inspect the Prequalification document at the office of Nepal Rastra Bank (address below) within office hours. A complete set of Prequalification document in English may be purchased from the office of Currency Management Department, Nepal Rastra Bank, Thapathali, Kathmandu, Nepal and the office of Mint Division, Nepal Rastra Bank, Babarmahal, Kathmandu, Nepal upon the submission of a written application to purchase the Prequalification document or security encrypted Prequalification document may be purchased via email, and upon payment of a non-refundable fee with the following details on or before **28 January 2026** during office hours.

Name of the Bank: Nepal Rastra Bank

Name of the Office: Banking Department, Thapathali, Kathmandu

Account Name: Currency Management Department

Account Number: 1309901/011-000-524: for bid currency in NPR, or
1309901/011-000-840: for bid currency in USD, or
1309901/011-000-978: for bid currency in EUR, or
1309901/011-000-826: for bid currency in GBP.

Cost of Prequalification Document: NPR 15,000 or USD105 or Euro 91 or GBP 80.

SWIFT Code: NRBLNPKA (The SWIFT message is also required to specify the Account Number as mentioned above for respective currency)

5. Interested eligible applicants shall submit the application to the office of Nepal Rastra Bank, Currency Management Department, Thapathali, Kathmandu, Nepal by hand/courier on or before 12:00 Noon, Nepal Standard Time, on **29 January 2026**. Applications received after this deadline will be rejected.
6. Applications shall be opened in the presence of applicants or applicant's authorized representative who choose to attend at 1:00 PM, Nepal Standard Time on **29 January 2026** at the office of Nepal Rastra Bank, Currency Management Department, Thapathali, Kathmandu, Nepal. However, NRB reserves the right to open the applications in the absence of applicants or applicant's authorized representative.
7. If the last date of purchasing, submission and opening falls on a Nepalese public holiday, the next consecutive working day shall be applicable for purchase, submission and opening.
8. If the blacklisted (as per Public Procurement Act) firm, institution or company including its directors or any investors has opened or operated a new firm, company, or institution; such firm, institution, or company shall not be eligible to submit the application.
9. Pre-application submission meeting shall be held at Nepal Rastra Bank, Currency Management Department, Thapathali, Kathmandu, Nepal, at 11:00 AM, Nepal Standard Time on **8 January 2026**. If the aforementioned date is a Nepalese public holiday, it shall be held on the next consecutive working day.
10. Application form shall be duly filled up and each page should be signed by the authorized person with the company's seal affixed.
11. Information submitted by the applicants shall be treated as confidential and the application shall not be returned.
12. The NRB reserves right to accept or reject any or all applications without assigning any reason whatsoever.
13. Name of Prequalified Applicant shall be made public and informed.
14. This IFP notice can be also viewed at NRB's website: <http://www.nrb.org.np>

Nepal Rastra Bank
Currency Management Department
Thapathali, Kathmandu, Nepal
Telephone: 977-1-5925562
Email: noteprocurement@nrb.org.np

or,

Nepal Rastra Bank
Currency Management Department, Mint Division
Babarmahal, Kathmandu, Nepal
Telephone: 977-01-4102135
Email: mint@nrb.org.np