

**Nepal Rastra Bank**  
**Monetary Management Department**  
**Baluwatar, Kathmandu**

---

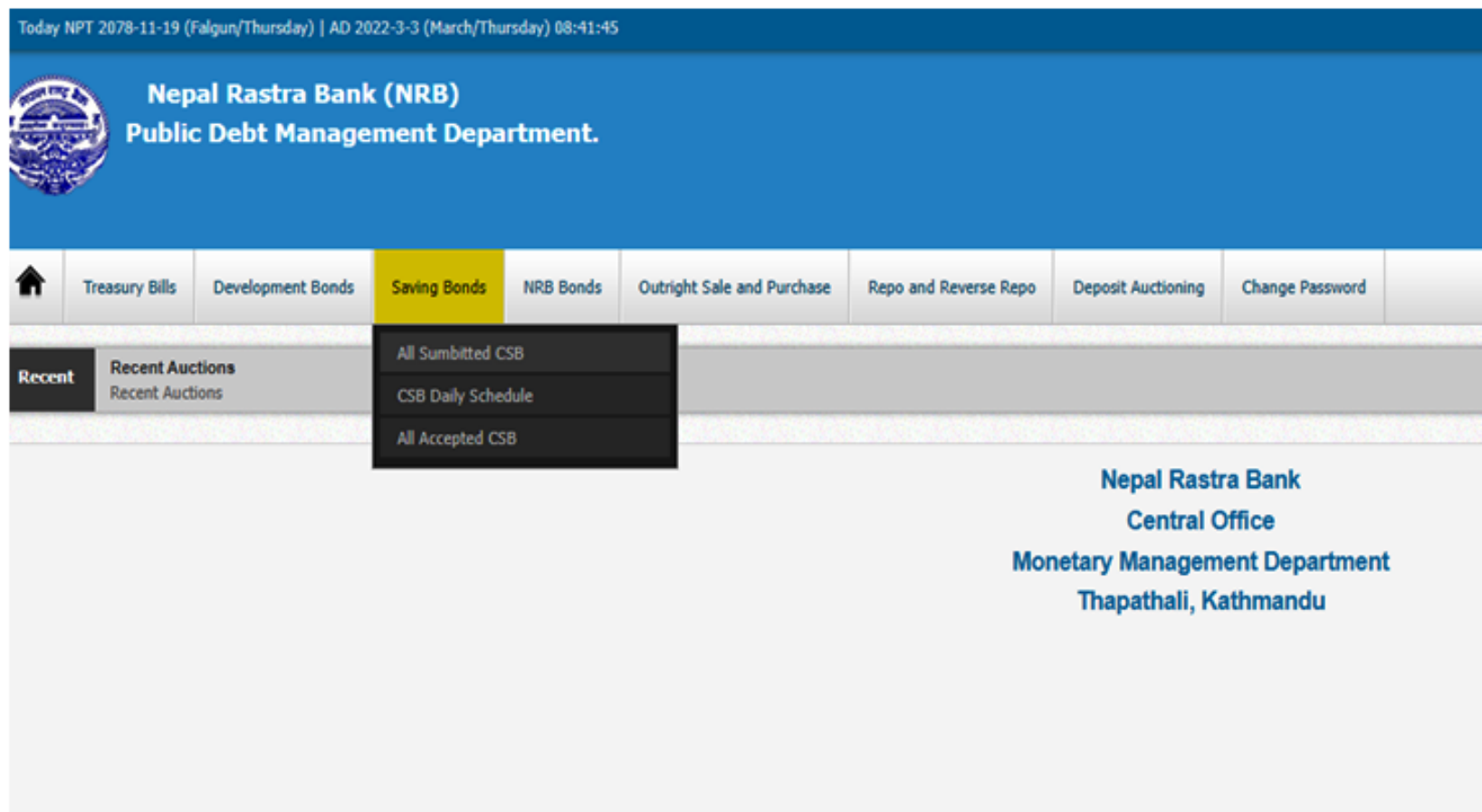
**Citizen Saving Bond Bank Section User Guide**

---

**Application URL/Link:** <https://obss.nrb.org.np/pd/>

**1. Landing Page or Home Page:**

a) Landing Page Navigation menus for saving bonds is shown below.



## 2. All Submitted CBS Menu:

- All the submitted CSB applications are listed in “**All Submitted CSB**” Menu in the tab “**Saving Bonds**”. It lists all the CSB applications for further processing as shown in the figure below.
- Click the **Saving Bonds > All Submitted CSB**

The screenshot shows the Nepal Rastra Bank (NRB) Public Debt Management Department website. The top navigation bar includes links for Treasury Bills, Development Bonds, Saving Bonds (highlighted), NRB Bonds, Outright Sale and Purchase, Repo and Reverse Repo, Deposit Auctioning, and Change Password. A dropdown menu for 'Submitted CSB' is open, showing options for Submitted CSB Auctions, All Submitted CSB, CSB Daily Schedule, and All Accepted CSB. The main content area displays the 'Submitted Development Bond Auctions' table.

S.No	CSB S.No	CSB Unit	Application Type	User Group	Name	Members	Citizenship No	Bank Name	Bank AC	Amount(रुकम)	Certificate Quantity(प्रमाणपत्र धार)	Demanded Amount	Approved Amount	Intrest Rate	Auction Intrest	Half Yearly Intrest	Action Status
1	111	5 Year	Promissory Note	Normal	saunav shrestha		129161	ABC Nepal	22235565	100000	2	200,000.00	0	10.00	100,000.00	10,000.00	Pending Approval   <a href="#">Reject</a> <a href="#">Approve</a> <a href="#">View Docs</a>
2	111	5 Year	Promissory Note	Normal	saunav shrestha		129161	ABC Nepal	22235565	500000	1	500,000.00	0	10.00	250,000.00	25,000.00	Pending Approval   <a href="#">Reject</a> <a href="#">Approve</a> <a href="#">View Docs</a>
3	111	5 Year	Promissory Note	Normal	saunav shrestha		129161	ABC Nepal	22235565	300000	1	300,000.00	0	10.00	150,000.00	15,000.00	Pending Approval   <a href="#">Reject</a> <a href="#">Approve</a> <a href="#">View Docs</a>
4	111	5 Year	Promissory Note	Normal	Ram Kumar Joshi		1234	ABC Nepal	232323	20000	2	40,000.00	40,000.00	9.00	18,000.00	1,800.00	Submitted <a href="#">View Docs</a>
5	111	5 Year	Promissory Note	Normal	Ram Kumar Joshi		1234	ABC Nepal	232323	30000	1	30,000.00	30,000.00	9.00	13,500.00	1,350.00	Submitted <a href="#">View Docs</a>
6	111	5 Year	Promissory Note	Normal	Ram Kumar Joshi		1234	ABC Nepal	23232	10000	2	20,000.00	20,000.00	9.00	9,000.00	900.00	Submitted <a href="#">View Docs</a>
7	111	5 Year	Promissory Note	Normal	Ram Kumar Joshi		1234	ABC Nepal	232323	10000	3	30,000.00	30,000.00	9.00	13,500.00	1,350.00	Submitted <a href="#">View Docs</a>


## 3. Application Process and User Roles to Primary Users:

- Primary users (Maker) have the privilege to **Approve or Reject** the applications and submit the application to the supervisor user for further processing.
- Primary user can review all supportive document attached in the CSB application through **View Docs** action button to verify documents prior to approval or rejection.
- The action buttons are shown in the image above.
- The applicant too, can see their application status. (**Pending Approval or Approved or Rejected**)
- Primary users are responsible for checking the information of the applicant such as their name, personal information, citizenship information, their respective account number and the availability of fund in their account. If the primary user finds the information missing or any other problem in the application, he/she can reject the application and inform the applicant regarding the issue.

## 4. Application Process and User Roles to Supervisor User:

- Click on “**All Submitted CSB**” Menu, it list all applied CSB applications, including those approved and rejected by Primary Users.
- Supervisor users have the privilege of final **Submission or Rejection** of all CSB applications.
- Supervisor users too, can review all supportive documents through **View Docs** button to verify documents prior to final approval or rejection of the application.

- d) The applicants too, can see their application status. **(Pending Approval or Submitted or Rejected)**
- e) Supervisor users are responsible to ensure that the information submitted by the applicants are correct, the applied amount is available in the applicant's bank account and the amount is debited from the applicant's account prior to final submission of the application.



**Nepal Rastra Bank (NRB)**  
**Public Debt Management Department.**

Welcome to ABC Nepal (abcsup)!  
Hari Ram Kumar - Supervisor  
Please logout by clicking logout button below.  
[Logout](#)

[Treasury Bills](#)
[Development Bonds](#)
[Saving Bonds](#)
[NRB Bonds](#)
[Outright Sale and Purchase](#)
[Repo and Reverse Repo](#)
[Deposit Auctioning](#)
[Change Password](#)

[Submitted CSB](#)
[Submitted CSB Auctions](#)

All Submitted CSB  
CSB Daily Schedule  
All Accepted CSB

Nepal Rastra Bank  
Central Office  
Monetary Management Department  
Submitted Development Bond Auctions

All Accepted Applications

S.No	CSB S.No	CSB Unit	Application Type	User Group	Name	Members	Citizenship No	Bank Name	Bank AC	Amount(रुपय)	Certificate Quantity(प्रमाणपत्र धन)	Demanded Amount	Approved Amount	Intrest Rate	Auction Intrest	Half Yearly Intrest	Action Status
<input type="checkbox"/>	1	111	5 Year	Promissory Note	Normal	saunav shrestha	129161	ABC Nepal	22235565	100000	2	200,000.00	0	10.00	100,000.00	10,000.00	Approved <a href="#">Reject</a> <a href="#">Submit</a> <a href="#">View Docs</a>
<input type="checkbox"/>	2	111	5 Year	Promissory Note	Normal	saunav shrestha	129161	ABC Nepal	22235565	500000	1	500,000.00	0	10.00	250,000.00	25,000.00	Pending Approval <a href="#">Reject</a> <a href="#">View Docs</a>
<input type="checkbox"/>	3	111	5 Year	Promissory Note	Normal	saunav shrestha	129161	ABC Nepal	22235565	300000	1	300,000.00	0	10.00	150,000.00	15,000.00	Pending Approval <a href="#">Reject</a> <a href="#">View Docs</a>
<input type="checkbox"/>	4	111	5 Year	Promissory Note	Normal	Ram Kumar Joshi	1234	ABC Nepal	232323	20000	2	40,000.00	40,000.00	9.00	18,000.00	1,800.00	Submitted <a href="#">View Docs</a>
<input type="checkbox"/>	5	111	5 Year	Promissory Note	Normal	Ram Kumar Joshi	1234	ABC Nepal	232323	30000	1	30,000.00	30,000.00	9.00	13,500.00	1,350.00	Submitted <a href="#">View Docs</a>
<input type="checkbox"/>	6	111	5 Year	Promissory Note	Normal	Ram Kumar Joshi	1234	ABC Nepal	23232	10000	2	20,000.00	20,000.00	9.00	9,000.00	900.00	Submitted <a href="#">View Docs</a>

## 5. Final Stage to NRB Commit to NRB & Reporting CSB Daily Schedule (Anusuchi-3):

- a) Click on **“CSB Daily Schedule”** Menu. It list all submitted CSB applications approved by Supervisor Users.
- b) Then, Supervisor users must select (tick) all the applicants approved by them on the list.
- c) Upon Selection of the applications, the users must click on **“Commit to NRB”** button for final submission of the applications.
- d) Upon final commitment, the application is received by NRB for final allocation of CSB to the applicants.
- e) Once **“Commit to NRB”** action is executed, the system automatically prepares **Daily Schedule Report (Anusuchi-3)**.
- f) Supervisors must then click on **“Export to Excel”** to export **Daily Schedule Report (Anusuchi 3)** on the same day of committing the applications to NRB, duly sign the Report and sent it to Monetary Management Department.

CSB Daily Schedule Format

CSB Daily Report

CSB Daily Schedule  
CSB Daily Schedule Report

Search key

Search

Nepal Rastra Bank  
Central Office  
Monetary Management Department  
CS Bond Daily Schedule(अनुसूची-३)  
CBS Sales Amount Details Report(नागरिक बचतपत्र विक्री रकमको विवरण)  
ABC Nepal

All Accepted Applications

Commit To NRB

Export To Excel

<input type="checkbox"/>	S.No	CSB S.No	CSB Unit	Application Type	User Group	Applicant Name	Mobile	Portfolio No	Members	Citizenship No	Issued District	Bank Name	Bank AC	Amount(रकम)	Certificate Quantity(प्रमाणपत्र थान)	Demanded Amount	Approved Amount	Intrest Rate	Auction Intrest	Half Yearly Intrest	Date To Report	Reported To NRB
<input checked="" type="checkbox"/>	1	111	5 Year	Promissory Note	Normal	saunav shrestha	9841007526	11111		129161	Kavrepalanchowk	ABC Nepal	22235565	500000	1	500,000.00	0.00	10.00	0.00	0.00		No
<input type="checkbox"/>	2	111	5 Year	Promissory Note	Normal	saunav shrestha	9841007526	11111		129161	Kavrepalanchowk	ABC Nepal	22235565	100000	2	200,000.00	200,000.00	10.00	100,000.00	10,000.00	2022-03-03	Yes
<input type="checkbox"/>	3	111	5 Year	Promissory Note	Normal	Nilaya Nepal	9841297128			111	Kathmandu	ABC Nepal	111	100000	2	200,000.00	200,000.00	9.00	90,000.00	9,000.00	2022-03-02	Yes
<input type="checkbox"/>	4	111	5 Year	Promissory Note	Joint Or	abc abc	9841000111		cba cba	111111	Kathmandu	ABC Nepal	87655443	200000	1	200,000.00	200,000.00	10.00	100,000.00	10,000.00	2022-02-27	Yes
<input type="checkbox"/>	5	111	5 Year	Promissory Note	Joint Or	abc abc	9841000111		cba cba	111111	Kathmandu	ABC Nepal	87655443	300000	1	300,000.00	300,000.00	10.00	150,000.00	15,000.00	2022-02-27	Yes
<input type="checkbox"/>	6	111	5 Year	Promissory Note	Joint Or	abc abc	9841000111		cba cba	111111	Kathmandu	ABC Nepal	87655443	100000	3	300,000.00	300,000.00	10.00	150,000.00	15,000.00	2022-02-27	Yes
<input type="checkbox"/>	7	111	5 Year	Promissory Note	Normal	Ramesh Prasad Parajuli	9841461672	1410354		45/73017	Sindhupalchok	ABC Nepal	025-111-00-376625000001	100000	5	500,000.00	500,000.00	10.00	250,000.00	25,000.00	2022-02-27	Yes
<input type="checkbox"/>	8	111	5 Year	Promissory Note	Normal	Ramesh Prasad Parajuli	9841461672	1410354		45/73017	Sindhupalchok	ABC Nepal	025-111-00-376625000001	1000000	2	2,000,000.00	2,000,000.00	10.00	1,000,000.00	100,000.00	2022-02-27	Yes
<input type="checkbox"/>	9	111	5 Year	Promissory Note	Joint And	Joint And	985666676	2345	Joint First	123456	Baitadi	ABC Nepal	34567	10000	3	30,000.00	30,000.00	9.00	13,500.00	1,350.00	2022-02-25	Yes
<input type="checkbox"/>	10	111	5 Year	Promissory Note	Normal	ram kharel				123456/3456	Rupandehi	ABC Nepal	0012345678	50000	1	50,000.00	50,000.00	9.00	22,500.00	2,250.00	2022-02-25	Yes
<input type="checkbox"/>	11	111	5 Year	Promissory Note	Normal	ram kharel				123456/3456	Rupandehi	ABC Nepal	0012345678	1000000	2	2,000,000.00	2,000,000.00	9.00	900,000.00	90,000.00	2022-02-25	Yes
<input type="checkbox"/>	12	111	5 Year	Promissory Note	Normal	Ram Kumar Joshi	1234567890	123455		1234	Achham	ABC Nepal	232323	10000	3	30,000.00	30,000.00	9.00	13,500.00	1,350.00	2022-02-24	Yes
<input type="checkbox"/>	13	111	5 Year	Promissory Note	Normal	Ram Kumar Joshi	1234567890	123455		1234	Achham	ABC Nepal	23232	10000	2	20,000.00	20,000.00	9.00	9,000.00	900.00	2022-02-24	Yes
<input type="checkbox"/>	14	111	5 Year	Promissory Note	Normal	Ram Kumar Joshi	1234567890	123455		1234	Achham	ABC Nepal	232323	30000	1	30,000.00	30,000.00	9.00	13,500.00	1,350.00	2022-02-23	Yes
<input type="checkbox"/>	15	111	5 Year	Promissory Note	Normal	Ram Kumar Joshi	1234567890	123455		1234	Achham	ABC Nepal	232323	20000	2	40,000.00	40,000.00	9.00	18,000.00	1,800.00	2022-02-23	Yes
Total(In Number):																6,400,000.00	5,900,000.00					
Total Amount (In Word): Six Million Four Hundred Thousand Point Zero Zero Only.																						

All Accepted CSB Format after Commitment to NRB

Monetary Management Department  
CS Bond Daily Schedule(अनुसूची-३)  
CBS Sales Amount Details Report(नागरिक बचतपत्र विक्री रकमको विवरण)  
ABC Nepal

All Accepted Applications

Commit To NRB

Export To Excel

<input type="checkbox"/>	S.No	CSB S.No	CSB Unit	Application Type	User Group	Applicant Name	Mobile	Portfolio No	Members	Citizenship No	Issued District	Bank Name	Bank AC	Amount(रकम)	Certificate Quantity(प्रमाणपत्र थान)	Demanded Amount	Approved Amount	Intrest Rate	Auction Intrest	Half Yearly Intrest	Date To Report	Reported To NRB
<input type="checkbox"/>	1	111	5 Year	Promissory Note	Normal	Nilaya Nepal	9841297128			111	Kathmandu	ABC Nepal	111	100000	2	200,000.00	200,000.00	9.00	90,000.00	9,000.00	2022-03-02	Yes
<input type="checkbox"/>	2	111	5 Year	Promissory Note	Joint Or	abc abc	9841000111		cba cba	111111	Kathmandu	ABC Nepal	87655443	100000	3	300,000.00	300,000.00	10.00	150,000.00	15,000.00	2022-02-27	Yes
<input type="checkbox"/>	3	111	5 Year	Promissory Note	Joint Or	abc abc	9841000111		cba cba	111111	Kathmandu	ABC Nepal	87655443	300000	1	300,000.00	300,000.00	10.00	150,000.00	15,000.00	2022-02-27	Yes
<input type="checkbox"/>	4	111	5 Year	Promissory Note	Joint Or	abc abc	9841000111		cba cba	111111	Kathmandu	ABC Nepal	87655443	200000	1	200,000.00	200,000.00	10.00	100,000.00	10,000.00	2022-02-27	Yes
<input type="checkbox"/>	5	111	5 Year	Promissory Note	Normal	Ramesh Prasad Parajuli	9841461672	1410354		45/73017	Sindhupalchok	ABC Nepal	025-111-00-376625000001	1000000	2	2,000,000.00	2,000,000.00	10.00	1,000,000.00	100,000.00	2022-02-27	Yes
<input type="checkbox"/>	6	111	5 Year	Promissory Note	Normal	Ramesh Prasad Parajuli	9841461672	1410354		45/73017	Sindhupalchok	ABC Nepal	025-111-00-376625000001	100000	5	500,000.00	500,000.00	10.00	250,000.00	25,000.00	2022-02-27	Yes
<input type="checkbox"/>	7	111	5 Year	Promissory Note	Joint And	Joint And	985666676	2345	Joint First	123456	Baitadi	ABC Nepal	34567	10000	3	30,000.00	30,000.00	9.00	13,500.00	1,350.00	2022-02-25	Yes
<input type="checkbox"/>	8	111	5 Year	Promissory Note	Normal	ram kharel				123456/3456	Rupandehi	ABC Nepal	0012345678	50000	1	50,000.00	50,000.00	9.00	22,500.00	2,250.00	2022-02-25	Yes
<input type="checkbox"/>	9	111	5 Year	Promissory Note	Normal	ram kharel				123456/3456	Rupandehi	ABC Nepal	0012345678	1000000	2	2,000,000.00	2,000,000.00	9.00	900,000.00	90,000.00	2022-02-25	Yes
<input type="checkbox"/>	10	111	5 Year	Promissory Note	Normal	Ram Kumar Joshi	1234567890	123455		1234	Achham	ABC Nepal	232323	10000	3	30,000.00	30,000.00	9.00	13,500.00	1,350.00	2022-02-24	Yes
<input type="checkbox"/>	11	111	5 Year	Promissory Note	Normal	Ram Kumar Joshi	1234567890	123455		1234	Achham	ABC Nepal	23232	10000	2	20,000.00	20,000.00	9.00	9,000.00	900.00	2022-02-24	Yes
<input type="checkbox"/>	12	111	5 Year	Promissory Note	Normal	Ram Kumar Joshi	1234567890	123455		1234	Achham	ABC Nepal	232323	30000	1	30,000.00	30,000.00	9.00	13,500.00	1,350.00	2022-02-23	Yes
<input type="checkbox"/>	13	111	5 Year	Promissory Note	Normal	Ram Kumar Joshi	1234567890	123455		1234	Achham	ABC Nepal	232323	20000	2	40,000.00	40,000.00	9.00	18,000.00	1,800.00	2022-02-23	Yes
Total(In Number):																5,700,000.00	5,700,000.00					
Total Amount (In Word): Five Million Seven Hundred Thousand Point Zero Zero Only.																						

Home | About us | Contact us | Terms & condition



## Daily Schedule Report Format



### Nepal Rastra Bank

Monetary Management Department

CS Bond Daily Schedule(अनुसूची-३)

CBS Sales Amount Details Report(नागरिक बचतपत्र बिक्री रकमको विवरण)

ABC Nepal

Date: Thursday, 3rd March 2022

सम्पके व्यक्तिको नाम तथा फोन नम्बर.....

क्र.स.	सीएबी क्र.स.	आवेदनको प्रकार	आवेदकको नाम	सदस्यहरू	प्रयोगक तर्फको समूह	पोर्टफोलि यो नं	ठेगाना	नागरिकता नं	जारी भएको जिल्ला	खरिदकर्ताको फोन नं	खरिद रकम रु.	माग भएको प्रमाणपत्र थान
1	111	Promissory Note	saunav shrestha		Normal	11111	Gwarko	129161	Kavrepala nchowk	9841007526	200,000.00	2
2	111	Promissory Note	saunav shrestha		Normal	11111	Gwarko	129161	Kavrepala nchowk	9841007526	500,000.00	1
			<b>TOTAL</b>								<b>700,000.00</b>	<b>3</b>

माथि उल्लेखित नागरिक बचतपत्र खरिदकर्ताहरूबाट आजका मितिमा प्राप्त कूल रकम रु. 700000 (अक्षरूपी: Seven Hundred Thousand मात्र) त्यस बैंकस्थित हाम्रो खाता नम्बर XXXXXX/०४१/०००-५२४ मा खर्च गरी आवश्यक हिसाब मिलान गर्नुहुन अनुरोध छ।

.....  
अधिकृत

.....  
कार्यालय प्रमुख

.....  
कार्यालयको छाप