



Nepal Rastra Bank

General Service Department, Baluwatar, Kathmandu

Invitation for Sealed Quotation for the Printing and Supply of Nepal Rastra Bank News Special Publication 2076 and Nepal Rastra Bank Diary of 2076

Date of first Publication: 2075/11/01

Sealed Quotation No: SQ/Goods/02/2075/76

1. Nepal Rastra Bank (NRB), **General Service Department, Baluwatar** invites Sealed Quotations from registered Suppliers for the *Printing and Supply of Nepal Rastra Bank News Special Publication 2076 and Nepal Rastra Bank Diary of 2076*.
2. Interested eligible Suppliers may obtain further information and inspect the Sealed Quotation documents at Nepal Rastra Bank, **General Service Department, Baluwatar, Kathmandu**.
3. Sealed Quotation documents may be purchased by eligible Suppliers on the submission of a written application and upon payment of a non-refundable fee of **Rs.1,000 (One Thousand)**.
4. Sealed Quotations must be submitted to the above office on or before 12:00 Noon on 2075/11/16. Quotation received after this deadline shall not be accepted.
5. Quotations must be valid for a period of **45 days** from the last date of submission of Sealed Quotations and must be accompanied by Cash Security or Bank Guarantee, amounting to **NRs.15,000 (Fifteen Thousand)** for NRB News Special Publication 2076 and **NRs.23,000 (Twenty Three Thousand)** for NRB Diary 2076, which shall be **valid for 75 days** from the last date of submission of Sealed Quotations.
6. If bidder wishes to submit the Cash Security, the cash should be deposited in Sundry Creditors Account No.1109901/011/000/524 at Nepal Rastra Bank, **Banking Office, Baluwatar** and submit the receipt of the deposited amount along with the Sealed Quotation.
7. Pre-Bid meeting shall be held at 11:30 AM on 2075/11/10 at Nepal Rastra Bank, General Services Department, Baluwatar.
8. Sealed Quotation shall be opened in the presence of supplier's authorized representative who chooses to attend at 12:30 PM on 2075/11/16 at the Nepal Rastra Bank, **General Service Department, Baluwatar**.
9. If the last date of purchase, submission and opening falls on a public holiday then the next working day shall be considered the last day.
10. Nepal Rastra Bank reserves the right to accept or reject, wholly or partly any or all the Sealed Quotations without assigning any reason, whatsoever.
11. **For inquiry contact** Nepal Rastra Bank, **General Service Department, Baluwatar, Internal Administration Section. Ph. no. 4419804, 4419805 Ex. 365, 372**