



## Invitation for Bids

### ***Nepal Rastra Bank***

***Assets and Service Management Department***

***Baluwatar, Kathmandu, Nepal***

Date of First Publication: 2025/07/01

Invitation for Bids No: NRB/ASMD/IT/GOODS/NCB/03/081/82

1. The ***Nepal Rastra Bank, Assets and Service Management Department Baluwatar, Kathmandu, Nepal*** invites ***electronic*** bids from eligible bidders for the procurement of ***The Supply, Delivery and Installation of Antivirus with subscription of 3 years*** under National competitive bidding – Single Stage Single Envelope procedures.
2. Eligible Bidders may obtain further information and inspect the bidding documents visiting PPMO egp system [www.bolpatra.gov.np/egp](http://www.bolpatra.gov.np/egp).
3. Bidder submitting their bid electronically should download the bidding documents for e-submission from PPMO's e-GP system [www.bolpatra.gov.np/egp](http://www.bolpatra.gov.np/egp). Bidders, submitting their bid electronically, should deposit the cost of bidding document, (a non-refundable fee) in the following Rajaswa (revenue) account as specified below. And the scanned copy (pdf format) of the Bank deposit voucher shall be uploaded by the bidder at the time of electronic submission of the bids.

#### **Information to deposit the cost of bidding document in Bank:**

Name of the Bank: Nepal Rastra Bank

Name of Office: Banking Department, Thapathali, Kathmandu

Office Account no.: 1100000-030-012-524

Account Head: Miscellaneous Income, Financial Management Department

**Cost of Bidding Document: NRs.3,000/-**

4. Pre-bid meeting shall be held at ***Nepal Rastra Bank Assets and Service Management Department Baluwatar, Kathmandu, Nepal*** at 17 July, 2025 11:00 hrs.
5. Electronic bids must be submitted to the office ***Nepal Rastra Bank Assets and Service Management Department Baluwatar, Kathmandu, Nepal*** through PPMO's e-GP system [www.bolpatra.gov.np/egp](http://www.bolpatra.gov.np/egp) on or before 11:00 hrs on 31 July 2025. Bids received after this deadline will be rejected.
6. The bids will be opened electronically in the presence of Bidders' representatives who choose to attend at 12:00 hrs on 31 July 2025 at the office of ***Nepal Rastra Bank Assets and Service Management Department Baluwatar, Kathmandu, Nepal***. Bids must be valid for a period of ***90 days*** from the date of bid opening [i.e upto 2025/10/29] and must be accompanied by a bid security or scanned copy of the bid security in pdf format in case of e-bid, amounting to a minimum of NRs. ***91,000/- (In words: Ninety-one thousand only)***, which shall be valid for 30 days beyond the validity period of the bid (i.e. 2025/11/28).
7. If the last date of submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the ***bid and*** bid security shall remain the same as specified for the original last date of bid submission.
8. The bids are to be submitted ***electronically only*** as per Electronic Procurement System Operation Directives 2080 issued by PPMO, ***विधुतीय खरिद प्रणाली संचालन निर्देशिका, २०८० | Public Procurement Monitoring Office***. Hard copies or physical submission of bids will not be accepted.