

Section I. Invitation for Sealed Quotation

Name of the Office: Nepal Rastra Bank, Assets and Service Management Department

Address of the Office: Baluwatar, Kathmandu

Invitation for Sealed Quotation for the procurement of IP Telephone -250

Sealed Quotation No: NRB/GOODS/SQ/01/082/83

Date of first Publication 2082/05/08 (2025 August 24)

1. Nepal Rastra Bank, Assets and Service Management Department, Baluwatar, Kathmandu invites sealed quotations from registered Suppliers for the supply, delivery and installation of IP Telephone sets.
2. Eligible Bidders may obtain further information and inspect the Bidding Documents at PPMO eGP system www.bolpatra.gov.np/egp.
3. Bidders shall download the bidding documents for e-submission from PPMO's e-GP system www.bolpatra.gov.np/egp. Bidders should submit their bid electronically only and should deposit the cost of bidding document, NPR. 1,000/- in the following account as specified below.

Name of the Bank: Nepal Rastra Bank.

Name of Office: Banking Department, Thapathali

Office Account no.: 1100000-030-012-524

Account Head: Miscellaneous Income, Financial Management Department

4. Electronic bids must be submitted to the office Nepal Rastra Bank, Assets and Service Management Department, Baluwatar, Kathmandu, Nepal through PPMO's e-GP system www.bolpatra.gov.np/egp on or before **11:00 AM on 2082/05/24 (2025 September 9)**. Bids received after this deadline will be rejected.
5. The bids will be opened in the presence of Bidders' representatives who choose to attend at **12:00 PM on 2082/05/24 (2025 September 9)** at the office of Nepal Rastra Bank, Assets and Service Management Department, Baluwatar, Kathmandu.

Bids must be valid for a period of 45 days after bid opening and must be accompanied by a bid security amounting to a minimum of Rs. 37,500, which shall be valid for 30 days beyond the validity period of the bid i.e. **2082/08/06 (2025 November 22)**. If bidder wishes to submit the Cash Security, the cash should *be deposited in 1109901-011-203-524, EARNEST MONEY- DEPOSIT, Financial Management Department at Nepal Rastra Bank, Banking Department, Thapathali, Kathmandu, Nepal* and submit the receipt of the deposited amount of cash along with the Sealed Quotation.

6. If the last date of purchasing and /or submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the bid security shall remain the same as specified for the original last date of bid submission.
7. The Purchaser reserves the right to accept or reject, wholly or partly any or all the Sealed Quotations without assigning any reason, whatsoever.