



Invitation for Bids

**Nepal Rastra Bank,
Assets and Service Management Department,
Baluwatar, Kathmandu**

Date of publication: 2082/08/11

Invitation for Bids No: NRB/KHARID/OTHERSERVICES/01/NCB/082/83.

1. **Nepal Rastra Bank, Assets and Service Management Department, Baluwatar, Kathmandu** invites **electronic only** bids from eligible bidders for the procurement of **Cleaning Services** under National competitive bidding – Single Stage Two Envelope procedures.

S.N.	IFB NO.	Particulars	Bid Security Amount (NRS.)	Document Fee (NRS.)
1	NRB/KHARID/OT HERSERVICES/01 /NCB/082/83	The Procurement of Cleaning Services	3,55,000.00	3,000.00

2. Under the Single Stage, Two Envelope Procedure, Bidders are required to submit simultaneously two separate sealed envelopes, one containing (i) the Technical Bid and the other (ii) the Price Bid, both in turn enclosed in one sealed envelope as per the provision of ITB 23 of the Bidding Document.
3. Eligible Bidders may obtain further information and inspect the bidding documents at PPMO eGP system www.bolpatra.gov.np/egp.
4. Bidders shall download the bidding documents for e-submission from PPMO's e-GP system www.bolpatra.gov.np/egp. Bidders should deposit the cost of bidding document in the following Rajaswa (revenue) account as specified below.

Information to deposit the cost of bidding document in Bank:

Name of the Bank: Nepal Rastra Bank Name of Office : Banking Department, Thapathali
Office Code no.: 1100000-030-012-524 Office Account no.: 1100000-030-012-524
Account Head: Miscellaneous Income, Financial Management Department

5. Pre-bid meeting shall be held at **Nepal Rastra Bank, Assets and Service Management Department, Baluwatar, Kathmandu** on **2082/09/01** at **01:00 PM**.
6. Electronic bids must be submitted to the office **Nepal Rastra Bank, Assets and Service Management Department, Baluwatar, Kathmandu** through PPMO's e-GP system www.bolpatra.gov.np/egp on or before **12:00 Noon** on **2082/09/13**. Bids received after this deadline will be rejected.
7. The bids will be opened in the presence of Bidders' representatives who choose to attend at **01:00 PM** on **2082/09/13** at the office of **Nepal Rastra Bank, Assets and Service Management Department, Baluwatar, Kathmandu**. Bids must be valid for a period of **90 days** from the date of bid opening and must be accompanied by a bid security or scanned copy of the bid security in pdf format in case of e-bid, amounting to a minimum of NRs. **3,55,000**, which shall be valid for 30 days beyond the validity period of the bid (i.e. **2083/01/14**).
8. If the last date of purchasing and /or submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the bid and bid security shall remain the same as specified for the original last date of bid submission.