



Nepal Rastra Bank  
Assets and Service Management Department  
Baluwatar, Kathmandu

**Notice Regarding Sealed Quotation for Procurement of "Local Support Service for VMware, Commvault, Email and Active Directory System"**

**Sealed Quotation No: NRB/ASMD/IT/GOODS/SQ/01/082/83**

Date of first Publication: 2026-07-15

Date of second publication: 2026-08-26

This notice is regarding the Sealed Quotation No. NRB/ASMD/IT/GOODS/SQ/01/082/83, for Procurement of "Local Support Service for VMware, Commvault, Email and Active Directory System"

This is to inform all eligible bidders that the bidding procedure for Sealed Quotation No. NRB/ASMD/IT/GOODS/SQ/01/082/83, for Procurement of "Local Support Service for VMware, Commvault, Email and Active Directory System" can also be proceeded by using Hard Copies as per Notice of Public Procurement Monitoring Office Dated 2083/05/11 remaining under the following provisions:

1. Eligible Bidders may obtain further information and inspect the Bidding Documents by visiting Software Unit, Assets and Services Department, Nepal Rastra Bank, Baluwatar, Kathmandu or the bank's website <https://www.nrb.org.np/category/domestic-tenders/>.
2. A complete set of Bidding Documents may be obtained from Software Unit, Assets and Services Department, Nepal Rastra Bank by eligible Bidders.
3. Bidder may submit their bid in Hard Copies and may download the bidding documents from the bank's website <https://www.nrb.org.np/category/domestic-tenders/>. Bidders, submitting their bid, should deposit cost of bidding document in the following account:

Name of the Bank: Nepal Rastra Bank

Name of Office: Banking Department, Thapathali, Kathmandu

Office Account no.: 1100000/030.012.524

Amount: Rs. 1000.00

Account Head: Miscellaneous Income, Financial Management Department

4. Sealed bids must be submitted to Software Unit, Assets and Services Department, Nepal Rastra Bank, Baluwatar, Kathmandu via Hard Copy on or before 12:00 hrs on 2026-09-07. Bids received after this deadline will be rejected.
5. The bids will be opened in the presence of Bidders' representatives who choose to attend at 2026-09-07, 13:00 hrs at the office of Nepal Rastra Bank, Assets and Service Management Department, Baluwatar, Kathmandu. Bids must be valid for a period of 45 days after bid opening and must be accompanied by a bid security amounting to a minimum of NPR 15,000.00, which shall be valid for 30 days beyond the validity period of the bid 2026-11-20. If bidder wishes to submit the Cash Security, the cash should be deposited in Deposit Account No. 1109901/011/203/524 at Nepal Rastra Bank, Banking Department, Thapathali, Kathmandu and submit the receipt of the deposited amount of cash along with the Sealed Quotation.



6. If the last date of purchasing and /or submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the bid security shall remain the same as specified for the original last date of bid submission.
7. The Purchaser reserves the right to accept or reject, wholly or partly any or all the Sealed Quotations without assigning any reason, whatsoever.
8. The Sealed bids are to be submitted via hard Copies.