

Table of Contents (ToC)

Invitation for Expression of Interest (EoI):

Expression of Interest (EoI), Consulting Firm / Joint Venture :

Public Notice:

Instructions for Submission of Expression of Interest (EoI): 1

Cover Letter: 3

1.0 General Information of the Consulting firm..... 4

1.1 Corporate Information 4

1.2 Organization Chart of the firm 4

1.3 Quality of Directors 4

2.0 Evaluation Criteria for short listing of Consulting Firm: 4

3.0 EoI Formats: 5

Annex 1: 6

Annex 2: 7

Annex 3: 9

Annex 4: 10

Annex 5: 11

Annex 6: 12

Annex 7: 13

Terms of References (ToR): 14

1.0 Background: 14

2.0 Project Information: 14

3.0 Objectives of the Consulting Service: 14

4.0 Scope of the Services: 15

PHASE I

Detailed Architectural Engineering Design & Drawings 15

4.1 Desk Study:..... 15

4.2 Detailed Engineering Study and Survey 15

4.2.1 Technical Feasibility study: 15

4.2.2 Master Plan & Conceptual Designing 15

4.2.3 Building Layout Selection: 15

4.2.4 Geotechnical Investigation: 15

4.2.5 Seismological Study: 15

4.2.6 Consideration on Environment Protection: 15

4.2.7 Environmental Impact: 16

4.3 Analysis of Data, conclusion and Recommendation of Design Parameters..... 16

4.4. Detail Design and Quantity / Cost Estimate: 16

4.5 Required Standards & Parameters 16

4.5.1 Detailed Architectural Design (A/E) & working drawings: 17

4.5.2 Detailed Structural drawings in A3 size format: 17

4.5.3 Detailed Electrical design & drawings: 17

4.5.4 Detailed Sanitary design & drawings: 17

4.5.5 Detailed fire safety design & drawings: 18

4.5.6 Detailed cost & quantity estimate including all bill of quantities (BoQ): 18

4.5.7 Miscellaneous: 18

PHASE II

Required Services during Design and Drawings approval from Municipality & other Concerned Agencies :

4.6 Design & Drawings Approval 18

PHASE III

Preparation of Bidding Document & Assisting in Procurement Process:

4.7 Bidding Documentation 18

PHASE IV

Construction Supervision:

4.8 Quality Monitoring 19

4.9 Construction Site Management 19

4.10 Post Construction Support 19

4.11 Contract Administration: 19

4.12 Review of Contractor(s) Work Implementation Schedule: 19

4.13 Supervision of Construction Works: 19

4.14 Issue of Instruction to the Contractor(s)..... 20

4.15 Contemporary Record 20

4.16 Progress of works: 20

4.17 Inspection and Testing works: 20

4.18 Certification: 20

4.18.1 Taking Over Certificate: 20

4.18.2 Completion Certificate: 20

4.19	Approval of Payment Certificates:.....	20
4.20	Services & Documents to be Provided by the client:.....	20
5.0	Tentative Staffing Requirements :	21
6.0	Role & Responsibilities (key personnel):.....	22
7.0	Outputs / Deliverables:	23
8.0	Submission of Reports and Presentation of the Works:.....	24
8.1	Inception Report:	24
8.2	Preliminary Design Report:	24
8.3	Reports to Municipalities:	24
8.4	Draft Detailed Project Report:	24
8.5	Presentation of the Draft Report:	24
8.6	Final Detailed Project Report:	24
8.7	Soft Copy (Electronic Copy) of the Design:	25
9.0	Defect Liability:	25
9.1	Responsibility for survey and design:	25
9.2	Assistance during construction phase:	25
9.3	Acceptance of responsibility:	25
10.0	Estimated work schedule of consulting services (15 months):.....	26
Annex A		
	Principal Criteria for EoI Short Listing of Consulting Firms :.....	28